CPRA Request Form

Employee Instructions for Making a Consumer/Employee Request Under the California Privacy Rights Act (CPRA), Including Toll-Free Number

The California Privacy Rights Act (CPRA) (California Civil Code secs. 1798.100 et seq.) is a comprehensive consumer privacy law that requires covered businesses to follow strict privacy requirements with respect to the personal information they collect about consumers, which is broadly defined to include employees, applicants and independent contractors. These privacy rights include the right to request that certain information is disclosed, deleted or corrected.

Agendia will never discriminate or retaliate against you for exercising your rights under the CPRA.

Agendia complies with the CPRA and is committed to protecting the privacy of its employees, applicants, independent contractors, and covered consumers. Please see our Privacy Policy and Notice at Collection for more information about your rights under the CPRA.

You, or an authorized agent, may submit a request for information pursuant to California Civil Code sections 1798.110 and 1798.115, for deletion of personal information pursuant to section 1798.105, or for correction of inaccurate personal information pursuant to section 1798.106 in any the following ways:

- Calling our toll-free telephone number: 844-539-2248
- Submitting a written request using the Request Under California Privacy Rights Act form. It is enclosed in this form.
- You may email privacy@agendia.com as well with your request.

We will verify your consumer request using commercially reasonable methods, including confirming your identity and information in our records.

If you have any questions or concerns about our Privacy Policy, how to submit a CPRA request, your rights under the CPRA, or how to make a submission in an alternative format due to a disability or other reason, please contact:

privacy@agendia.com
hr.us@agendia.com
or you may mail a request to:
22 Morgan
Irvine, CA 92618

CPRA Request Form

Full Name: Date of Request:

Mailing Address:

Email Address:

Name of Authorized Agent (if applicable):

Authorized Agent's Contract Information:

I am requesting:

☐   Disclosure of what personal information is being collected about me, pursuant to California Civil Code section 1798.110.

☐   Disclosure of what personal information is being sold or shared and to whom, pursuant to California Civil Code section 1798.115.

☐   Deletion of personal information pursuant to California Civil Code section 1798.105.

☐   Correction of inaccurate personal information pursuant to section 1798.106.

☐   Other, please specify:

Have you submitted any CPRA requests within the past 12 months? ☐Yes   ☐No

If yes, Date(s) of Request(s):

Description of Request:

I understand that only information and records required by law will be provided to me.

_____   _____

Signature   Date